

Saraswati Mahila Mahavidyalaya, Palwal

Lesson Plan :

Name of the Assistant/Associate Professor: *Dr. Anu*
Class and Section: *M.Com Final (4th Sem.) Term*
Name of subject: *Human Resource Management*
Subject Lesson Plan : 18 weeks (from January 2018 to April 2018)
(Note: Prepare as per list of holidays declared by Haryana govt.)

WEEK 1
ASSIGNMENT:
WEEK 1, DAY 1, DATE :01/01/2018(MONDAY)
<i>HRM: Meaning, Definitions, Features</i>
WEEK 1, DAY 2, DATE :02/01/2018(TUESDAY)
<i>HRM: Brief History</i>
WEEK 1, DAY 3, DATE :03/01/2018(WEDNESDAY)
<i>Nature of HRM</i>
WEEK 1, DAY 4, DATE :04/01/2018(THURSDAY)
<i>Scope & Feature of HRM</i>
WEEK 1, DAY 5, DATE :05/01/2018(FRIDAY)
Holiday on account of Guru Govind Singh's Birthday
WEEK 1, DAY 6, DATE :06/01/2018(SATURDAY)

Objectives of HRM with its Importance

WEEK 2

ASSIGNMENT: Basic Concept of HRM & Objectives
WEEK 2, DAY 1, DATE : 08/01/2018 (MONDAY)

Functions of HRM: managerial functions

WEEK 2, DAY 2, DATE : 09/01/2018 (TUESDAY)

Operative functions of HRM

WEEK 2, DAY 3, DATE : 10/01/2018 (WEDNESDAY)

Qualifications of HR Manager

WEEK 2, DAY 4, DATE : 11/01/2018 (THURSDAY)

Qualities of HR Manager

WEEK 2, DAY 5, DATE : 12/01/2018 (FRIDAY)

Evaluation of HRM in India

WEEK 2, DAY 6, DATE : 13/01/2018 (SATURDAY)

Growth of HRM in India

WEEK 3

ASSIGNMENT: Qualities and Qualification of HR Manager
WEEK 3, DAY 1, DATE :15/01/2018(MONDAY)

Recent Trends in HRM

WEEK 3, DAY 2, DATE :16/01/2018(TUESDAY)

Recent Techniques in HRM

WEEK 3, DAY 3, DATE :17/01/2018(WEDNESDAY)

Problems related to Evaluation and Growth of HRM

WEEK 3, DAY 4, DATE :18/01/2018(THURSDAY)

CT of Techniques of HRM

WEEK 3, DAY 5, DATE :19/01/2018(FRIDAY)

Unit II Workers Participation in Management

WEEK 3, DAY 6, DATE :20/01/2018(SATURDAY)

Concept of WPM

WEEK 4

ASSIGNMENT: Techniques of HRM

WEEK 3, DAY 1, DATE :22/01/2018(MONDAY)

Holiday on account of Basant Panchmi.

WEEK 4, DAY 2, DATE :23/01/2018(TUESDAY)

Need of WPM

WEEK 4, DAY 3, DATE :24/01/2018(WEDNESDAY)

Holiday on account of Sir Chotu Ram Jayanti.

WEEK 4, DAY 4, DATE :25/01/2018(THURSDAY)

Features and objectives of WPM

WEEK 4, DAY 5, DATE :26/01/2018(FRIDAY)

Holiday on account of Republic Day.

WEEK 4, DAY 6, DATE :27/01/2018(SATURDAY)

Functions of WPM

WEEK 5

ASSIGNMENT: Objectives of WPM

WEEK 5, DAY 1, DATE :29/01/2018(MONDAY)

Forms of WPM

WEEK 5, DAY 2, DATE :30/01/2018(TUESDAY)

Pre-requisites of WPM

WEEK 5, DAY 3, DATE :31/01/2018(WEDNESDAY)

Holiday on account of Guru Ravi Dass Jayanti

WEEK 5, DAY 4, DATE :01/02/2018(THURSDAY)

Requisites for effective Participation

Evaluation of the Scheme of WPM

WEEK 5, DAY 5, DATE :02/02/2018(FRIDAY)

Essential features of WP in Management

WEEK 5, DAY 6, DATE :03/02/2018(SATURDAY)

Functions of Joint Management Council
in India

WEEK 6

ASSIGNMENT: Joint Management Council

WEEK 6, DAY 1, DATE :05/02/2018(MONDAY)

Progress of Joint Management Council
in India

WEEK 6, DAY 2, DATE :06/02/2018(TUESDAY)

Process of JMC in India.

WEEK 6, DAY 3, DATE :07/02/2018(WEDNESDAY)

Causes of failure of Joint Management
in Council.

WEEK 6, DAY 4, DATE :08/02/2018(THURSDAY)

Reasons of failure of JMC

WEEK 6, DAY 5, DATE :09/02/2018(FRIDAY)

Problems related to WPM

WEEK 6, DAY 6, DATE :10/02/2018(SATURDAY)

Holiday on account of Maharshi Dayanand Saraswati Jayanti.

WEEK 7

ASSIGNMENT: Trade Unions

WEEK 7, DAY 1, DATE :12/02/2018(MONDAY)

Unit - III

Concept of Trade Unions

WEEK 7, DAY 2, DATE :13/02/2018(TUESDAY)

Holiday on account of Maha Shivaratri.

WEEK 7, DAY 3, DATE :14/02/2018(WEDNESDAY)

Meaning, Definition and Need of
Trade Unions.

WEEK 7, DAY 4, DATE :15/02/2018(THURSDAY)

Functions of Trade Unions

WEEK 7, DAY 5, DATE :16/02/2018(FRIDAY)

Features of Trade Unions

WEEK 7, DAY 6, DATE :17/02/2018(SATURDAY)

Objectives of Trade Unions

WEEK 8

ASSIGNMENT: Trade Unions in India
WEEK 8, DAY 1, DATE :19/02/2018(MONDAY)

Benefits to workers of Trade Unions

WEEK 8, DAY 2, DATE :20/02/2018(TUESDAY)

Origin of Trade Unions

WEEK 8, DAY 3, DATE :21/02/2018(WEDNESDAY)

Growth of Trade Unions in India

WEEK 8, DAY 4, DATE :22/02/2018(THURSDAY)

Law related to workers in India

WEEK 8, DAY 5, DATE :23/02/2018(FRIDAY)

Development of Trade Unions in India

WEEK 8, DAY 6, DATE :24/02/2018(SATURDAY)

Procedure of development of Trade Unions

WEEK 9

ASSIGNMENT: *Collective Bargaining*
WEEK 9, DAY 1, DATE :26/02/2018(MONDAY)

Collective Bargaining: Concept

WEEK 9, DAY 2, DATE :27/02/2018(TUESDAY)

Nature of Collective Bargaining

WEEK 9, DAY 3, DATE :28/02/2018(WEDNESDAY)

VACATION -II

WEEK 9, DAY 4, DATE :01/03/2018(THURSDAY)

VACATION -II

WEEK 9, DAY 5, DATE :02/03/2018(FRIDAY)

VACATION -II

WEEK 9, DAY 6, DATE :03/03/2018(SATURDAY)

VACATION -II

WEEK 10

ASSIGNMENT: *Collective Bargaining in India*
WEEK 10, DAY 1, DATE :05/03/2018(MONDAY)

Features of Collective Bargaining

WEEK 10, DAY 2, DATE :06/03/2018(TUESDAY)

Scope of Collective Bargaining

WEEK 10, DAY 3, DATE :07/03/2018(WEDNESDAY)

Functions of Collective Bargaining

WEEK 10, DAY 4, DATE :08/03/2018(THURSDAY)

Problems related to Collective Bargaining

WEEK 10, DAY 5, DATE :09/03/2018(FRIDAY)

Functions of Collective Bargaining in India

WEEK 10, DAY 6, DATE :10/03/2018(SATURDAY)

Essentials of Collective Bargaining

WEEK 11

ASSIGNMENT: Requisites for Successful Bargaining

WEEK 11, DAY 1, DATE :12/03/2018(MONDAY)

Requisites to make Successful Bargaining in India

WEEK 11, DAY 2, DATE :13/03/2018(TUESDAY)

Problems related to collective Bargaining.

WEEK 11, DAY 3, DATE :14/03/2018(WEDNESDAY)

Employee Morale : Concept

WEEK 11, DAY 4, DATE :15/03/2018(THURSDAY)

Feature of Employee morale

WEEK 11, DAY 5, DATE :16/03/2018(FRIDAY)

Nature of Employee morale

WEEK 11, DAY 6, DATE :17/03/2018(SATURDAY)

Scope of Employee morale

WEEK 12

ASSIGNMENT: Employee morale

WEEK 12, DAY 1, DATE :19/03/2018(MONDAY)

Significance of Employee morale

WEEK 12, DAY 2, DATE :20/03/2018(TUESDAY)

Need of Employee morale

WEEK 12, DAY 3, DATE :21/03/2018(WEDNESDAY)

Merits and Demerits of
Employee Morale

WEEK 12, DAY 4, DATE :22/03/2018(THURSDAY)

Determinants of Employee Morale

WEEK 12, DAY 5, DATE :23/03/2018(FRIDAY)

Holiday on account of Shahidi diwas.

WEEK 12, DAY 6, DATE :24/03/2018(SATURDAY)

Factor Influencing Employee Morale

WEEK 13

ASSIGNMENT:

WEEK 13, DAY 1, DATE :26/03/2018(MONDAY)

Problems related to Employee
Morale

WEEK 13, DAY 2, DATE :27/03/2018(TUESDAY)

Measurement of Employee Morale

WEEK 13, DAY 3, DATE :28/03/2018(WEDNESDAY)

Technique of Employee morale

WEEK 13, DAY 4, DATE : 29/03/2018 (THURSDAY)

Holiday on account of Mahavir jayanti.

WEEK 13, DAY 5, DATE : 30/03/2018 (FRIDAY)

Problems related to Employee Morale

WEEK 13, DAY 6, DATE : 31/03/2018 (SATURDAY)

Productivity : Concept

WEEK 14

ASSIGNMENT: Productivity

WEEK 14, DAY 1, DATE : 02/04/2018 (MONDAY)

Meaning, Definitions and Features of Productivity

WEEK 14, DAY 2, DATE : 03/04/2018 (TUESDAY)

Significance of Productivity

WEEK 14, DAY 3, DATE : 04/04/2018 (WEDNESDAY)

Measurement of Productivity

WEEK 14, DAY 4, DATE :05/04/2018 (THURSDAY)

Factors influencing Industrial Productivity

WEEK 14, DAY 5, DATE :06/04/2018 (FRIDAY)

Determinants of Industrial Productivity

WEEK 14, DAY 6, DATE :07/04/2018 (SATURDAY)

Benefits of Productivity

WEEK 15

ASSIGNMENT:

WEEK 15, DAY 1, DATE :09/04/2018 (MONDAY)

Problems related to Productivity

WEEK 15, DAY 2, DATE :10/04/2018 (TUESDAY)

Requisites to improve Productivity

WEEK 15, DAY 3, DATE :11/04/2018(WEDNESDAY)

Measures to improve Productivity

WEEK 15, DAY 4, DATE :12/04/2018(THURSDAY)

Problems arising to improve Productivity

WEEK 15, DAY 5, DATE :13/04/2018(FRIDAY)

C.T of Productivity

WEEK 15, DAY 6, DATE :14/04/2018(SATURDAY)

Holiday on account of Vaisakhi & Dr B.R. Ambedkar's Jayanti.

WEEK 16

ASSIGNMENT:

WEEK 16, DAY 1, DATE :16/04/2018(MONDAY)

Difference between Morale and Productivity

WEEK 16, DAY 2, DATE :17/04/2018(TUESDAY)

Relationship between Morale and Productivity

WEEK 16, DAY 3, DATE :18/04/2018(WEDNESDAY)

Holiday on account of Maharshi Pasuram Jayanti

WEEK 16, DAY 4, DATE :19/04/2018(THURSDAY)

Dissimilarities between Morale
and Productivity

WEEK 16, DAY 5, DATE :20/04/2018(FRIDAY)

Problems related to Productivity

WEEK 16, DAY 6, DATE :21/04/2018(SATURDAY)

Relation of Productivity, Morale and Organisation
Growth

WEEK 17

ASSIGNMENT:

WEEK 17, DAY 1, DATE :23/04/2018(MONDAY)

Revision

WEEK 17, DAY 2, DATE :24/04/2018(TUESDAY)

Revision

WEEK 17, DAY 3, DATE :25/04/2018(WEDNESDAY)

Revision

WEEK 17, DAY 4, DATE :26/04/2018(THURSDAY)

Revision

WEEK 17, DAY 5, DATE :27/04/2018(FRIDAY)

Revision

WEEK 17, DAY 6, DATE :28/04/2018(SATURDAY)

Revision

WEEK 18

ASSIGNMENT:

WEEK 18, DAY 1, DATE :30/04/2018(MONDAY)

Revision

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